

Quote Manual


This article describes how to build a Quote Manually using Kitsets Codes or Product Codes, which are entered manually into a Quote.

To build a Quote Manually;


Building a Quote Manually is done from the QUOTE: XXXX Window of a Works.

Quick Flow;




QUOTE: XXXX Window > [Add Quote Section] > Kitset / Product Code... > PRICE > QTY

1. From the **QUOTE: XXXX** Window, Press the **[Add Quote Section]** button  to display the Add Quote Section window, then enter a Quote Section Name, check/edit the Section Brand, then Press the **[Add]** button to display the first Quote Section




NOTE: Having added a Quote Section, press the **[Save]** button  to save the new Quote Section

2. From the Quote Section Enter a **Kitset / Product Code** (or part of a Product's Code / Description), then Press "Enter" to display a new Section Line with the Kitset OR Product details

CODE	NAME	COST	PRICE
<input type="text" value="Kitset / Product Code..."/>   			

3. From the Section Line work across editing as needed the **PRICE** and/or the **QTY**, then repeat step 2 as required to add more Kitsets / Products

CODE	NAME	COST	PRICE	QTY	LINE COST	LINE PRICE	OPTIONS
1001	<input type="text" value="1 GANG SWITCH"/>	\$19.64	\$ 48.88	<input type="text" value="1"/>	\$19.64	\$48.88	

NOTE: You can view the Kitset details by pressing on the **OPTIONS** button  and selecting "Show Kitset Detail."